

**JOB DESCRIPTION**

<b>Job Title:</b> Lecturer (Teaching) in Paramedic Science	<b>Band AC2:</b> £38,249 to £42,882 per annum <i>Opportunity to progress to £46,735 subject to performance and the university reward scheme</i>
<b>School:</b> School of Health and Wellbeing	
<b>Department:</b> Department of Community, Social Justice and Health	
<b>Reporting directly to:</b> Subject Lead (Paramedic Science)	
<b>Other Contacts</b>	
<b>Internal:</b> Head of Department, Head of School; Deputy Head of School; School Professional Administrative Services Manager, Academic and Professional Service colleagues within the School.	
<b>External:</b> Ambulance Trusts; Other HEIs; Local and National Stakeholders and External Partners.	
<b>Main Duties*:</b>	
<ol style="list-style-type: none"> <li>1. To undertake the full range of teaching duties, module leadership and other administrative duties commensurate with the post and grade and across all modules, including theoretical and skills modules and CPD modules, on the Paramedic Science course and other undergraduate and postgraduate courses as required.</li> <li>2. To contribute to the assessment process for students including the setting, supervision, marking and moderation of student work, individually or collectively as part of a module team in accordance with quality assurance procedures.</li> <li>3. To participate in curriculum development work including planning, development and evaluation of courses</li> <li>4. To design and develop innovative and inspiring learning materials and assessments individually or collectively with the Paramedic Team in accordance with the quality assurance procedures.</li> <li>5. To fulfil a highly effective Personal Academic Tutor role, actively contributing to the process of monitoring and supporting students across the department.</li> <li>6. To support the placement team with facilitating placements and responding to student / placement enquiries. Ensuring that all placement opportunities meet the requirements of the University's work-based learning policy and provide a positive learning experience.</li> <li>7. To participate in student recruitment and marketing of courses within the department, by engaging in shortlisting, interviews, open events, taster sessions and outreach work.</li> <li>8. To act as Course Leader within the Paramedic Science team as opportunities arise.</li> <li>9. To carry out any other reasonable duties as requested by the Subject Lead, Head of Department, Deputy Head of School or Head of School.</li> </ol>	

10. Maintain personal and professional development to meet the changing demands of the job; participate in appropriate training activities and encourage and support staff in their development and training.
11. Take steps to ensure and enhance personal health, safety, and well-being and that of other staff and students.
12. Carry out these duties in a manner that promotes equality of opportunity and supports diversity and inclusion and takes into account the University's commitment to environmentally sustainable ways of working.

\*The above does not represent an exhaustive list of duties associated with this role.

**Selection methods:**

Shortlisted candidates be asked to prepare and deliver a 20-minute teaching session designed for Level 4 (first-year) students to the following brief:

Please deliver a 20-minute teaching session suitable for level 4 BSc (Hons) Paramedic Science students on a subject of your choice related to Paramedic Science. Your choice of subject matter can be either theory or skills based.

Following the teaching session, candidates will take part in a structured interview with the selection panel.